

Hello 2025 Gardeners!

This Bloomington Community Gardens Application packet contains this letter, the Rental Agreement, and the Rental Application. Please review all the documents before you apply to rent a garden plot.

WHEN CAN I APPLY?

- **Return renters:** February 11 at 9 a.m. to February 20 at 11:59 p.m. (all gardens)
- **All renters:** March 3 at 9 a.m. until full (all gardens)

HOW CAN I APPLY?

1. **Online (preferred):** go to blm.mn/webtrac.
2. **Phone:** call 952-563-8877
3. **Mail or drop off:** your signed application with payment to 1800 W Old Shakopee Rd, Bloomington, MN, 55431

WHERE CAN I LEARN MORE?

- Visit blm.mn/gardens to find information and updates about the Community Gardens.
- We will update the web page as soon as possible when garden sites are full.

HOW CAN I APPLY FOR THE WAITLIST?

1. **Online:** go to blm.mn/webtrac
2. **Phone:** call 952-563-8877
3. **Form:** send your signed application (without payment) to our office by fax, mail or in person.

WHEN WILL I HEAR BACK?

- We will process your application as soon as possible after it is received, within 2 business days.
- We will email your receipt after we process your application.
- We will mail your permit sticker **7-10 days before the season starts.**

WHEN CAN I USE THE PLOT?

- **Garden season: April 19 – October 19, 2025** (if weather allows)
- **Planting deadline: June 1, 2025**
 - Contact us if you can't plant your garden by this date.
 - If you do not contact us, we may till the plot and rent it to another person.

Thank you for supporting Bloomington Parks and Recreation programs. If you have any questions regarding our Community Gardens, please contact Parks and Recreation at 952-563-8877.

Sincerely,

Mark Morrison
mmorrison@bloomingtonmn.gov

BLOOMINGTON, MN

COMMUNITY GARDENS RENTAL AGREEMENT

THE CITY AGREES TO:

1. Till the garden plots before the start of the gardening season.
2. Stake out each 10' x15' plot and identify each plot by number.
3. Make water accessible to gardeners.
4. Mow grass around plots to no more than 6 inches from plot borders.
5. Refund rental fee (minus a \$10 fee) if requested in writing on or before **April 11, 2025**.

I AGREE TO:

1. Supply my own seeds, organic fertilizer, water containers and tools.
2. Plant my garden no later than **June 1, 2025**.
3. Be a good gardening neighbor:
 - I will only work on my personal plot(s).
 - I will only harvest from my personal plot(s).
 - I will park in approved parking areas.
 - At Smith Park, do not park on the west side of Park Avenue.
 - I will keep the area clean by using the proper waste, recycling, and compost bins.
 - **I will not block access to water sources.**
4. Control garden pests (weeds, insects and diseases).
 - Weeds are out of control if they are at least 6 inches tall, flowering or going to seed.
5. Only use 100% organic fertilizer.
 - **Do not use** commercial chemical products that are not certified organic; this includes insecticides, fungicides and herbicides.
 - **Do use** pheromone traps, horticulture oils, insecticidal soaps and hot pepper sprays.
 - We prefer biodegradable mulch such as compost, leaves, straw and hay.

IMPORTANT NOTICES:

- We may forfeit your plot with no refund if you use non-organic products.
 - We cannot guarantee soil fertility or that soil is chemical-free from past users.
 - We do not recommend amending the soil in your plot at the end of the season.
6. Keep my fences, plants and produce inside the borders of my plot(s).
 - Any item outside your plot(s) may be removed, mowed over or plowed up.
 - Your fence must not lean outside your plot(s).
 7. Remove all manmade materials, including weed blockers, no later than **October 19, 2025**.
 - You may leave all plant materials in your plot(s).
 - If you leave any manmade materials, you may have to pay up to \$50 and we may ban you from renting a garden plot from us in the future.
 8. Cultivate my plot (plant and grow crops).

(CONTINUED)

**BLOOMINGTON, MN
COMMUNITY GARDENS
RENTAL AGREEMENT
(CONTINUED)**

I AGREE NOT TO:

- a. Build structures on the plot.
- b. Use fences or chicken wire more than 6 feet tall.
- c. Use chicken wire fences that are not brown, green, gray or black.
- d. Leave tools behind when I am not at the plot.
- e. Plant tall-growing trees.
- f. Grow tall plants that shade nearby plots.
- g. Use equipment or materials that create a problem for others.
- h. Park vehicles or trailers anywhere except designated spots.

If you do not follow the rules of this agreement, we may take away your rental and/or ban you from renting a garden plot with us in the future.

The community gardener agrees to assume all liability and to indemnify and compensate the City and/or Xcel Energy and/or Bloomington Covenant Church for any injury or damage to persons or property including Xcel Energy or Bloomington Covenant Church property or employees occasioned by or arising in connection with the use of the premises by the community gardener. The community gardener further agrees to defend, indemnify and hold harmless the City, Xcel Energy and Bloomington Covenant Church against all actions, claims, damages or demands which may be brought or made either against the City, Xcel Energy or Bloomington Covenant Church in the premises by reason of anything done by the community gardener, in the exercise or purported exercise of the rights and privileges herein granted.

In case of termination of the lease agreement between the City of Bloomington and Xcel Energy or Bloomington Covenant Church, the City shall immediately notify gardeners of the termination and any displaced renters would have first rights to available plots at the other sites. The community gardener shall have 15 days to clean up his/her garden plot.

THE CITY OF BLOOMINGTON, BLOOMINGTON COVENANT CHURCH AND XCEL ENERGY ASSUME NO LIABILITY FOR ACCIDENTS OR INJURY TO PARTICIPANTS OR OTHERS EITHER ON OR ADJACENT TO THE GARDEN AREA. NEITHER DOES THE CITY, BLOOMINGTON COVENANT CHURCH OR XCEL ENERGY ASSUME RESPONSIBILITY FOR ACTS OF VANDALISM OR LOSS OF CROPS DUE TO THEFT.

I agree to follow the Community Gardener rules.

Your signature on the Garden Plot Application acknowledges that you have received and agree to follow the rules in this Community Gardens Rental Agreement.

For office use only:

Date Received: _____

Time Received: _____

Plot Assigned: _____

BLOOMINGTON, MN COMMUNITY GARDEN PLOT RENTAL APPLICATION

Applicant Information:

Last Name* _____ First Name* _____

Street Address* _____ Apt# _____ City* _____ Zip Code* _____

Primary phone number* _____ Second phone number _____
Home / cell / work (circle one) Home / cell / work (circle one)

Email address _____

Please provide your email address if you want to receive weather and policy updates.

Yes No I allow Park & Rec to share my email address with other Community Garden renters.

Plot Preference:

How many plots do you want to rent?* _____ (Max 3 per household)

Which site do you prefer?* (Select one location or rank your choices 1-4)

_____ Brookside Community Garden (west of Xerxes Ave S, north of 102nd Street)

_____ Harrison Community Garden (south of 100th St, west of James Ave S)

_____ Smith Community Garden (east of Park Ave S, between 82nd and 83rd St)

_____ South Loop Community Garden (east side of E Old Shakopee Rd, south of E 86th St)

Which plot(s) do you prefer?

_____ I would like plot(s) closest to the water source.

_____ I would like a raised bed plot. (Available at Harrison for people with limited mobility. Requires additional form.)

_____ Other (please explain): _____

What do you want to do if your first choice is not available?* (Select one or both)

_____ I want to rent at another Community Garden site.

_____ I want to be added to the waitlist for my first choice.



I have read and agree to follow the Community Gardens Rental Agreement.

Signature*: _____ **Date*:** _____

Payment: Include **\$45.00** per plot (Bloomington residents) or **\$57.00** per plot (non-residents)

I have been approved for fee assistance and want to use my scholarship funds (staff will verify)

Check (to City of Bloomington) Cash Credit Card (VISA, MC, Discover, American Express)

Name on credit card: _____ Amount to be charged: _____

Signature: _____ Expiration Date: _____

Credit card number: _____ CSV code: _____

*** Required information**